

Wanted: Trainee

TO REINFORCE OUR TEAM

Are you adventurous? Are you determined in what you do? Do you want to meet the people from all over the world in Hasselt University? Do you have the talent to organize events? Are you looking for an internship to improve all your skills? Stop looking, the International Office wants you!

What does the International Office do for example?

- organization of information sessions and sensitizing activities
- keeping contact with partners from all over the world
- supporting students with their plans to go abroad for studies or an internship
- welcoming and guiding new international students
- supporting international projects

What are your tasks?

- give a helping hand with the organization and implementation of information sessions and sensitizing activities
- support (international) students with all kind of questions
- come with new ideas and contributions, your input is welcome!
- administrative support

What are your skills?

- you can work independently
- fluent communication skills, as well verbal as written
- you can handle a busy schedule, and respect deadlines

What offers the office?

- an all-round environment to learn new things
- the ideal tasks and colleagues to improve your skills
- an interesting look in the Flemish internationalization policy

Interested? Send your résumé and motivation letter to liesbeth.oeyen@uhasselt.be.

International Office

Hasselt University
Martelarenlaan 42
3500 Hasselt

More info?

Phone number: +32 (0)11 26 80 66
E-mail: liesbeth.oeyen@uhasselt.be
www.uhasselt.be/internationaloffice