



**Gdańsk Tech Senate resolution
No. 86/2021 / XXV
of 10 February 2021**

on: amendments to the Regulations specifying the procedure for awarding the degree of doctor and the detailed procedure for awarding the degree of habilitated doctor, introduced by Gdańsk Tech Senate Resolution No. 433/2020 / XXIV of 11 March 2020 and establishing a uniform text of the regulations.

The Senate of Gdańsk University of Technology, pursuant to Art. 192 paragraph 2 and Art. 221 paragraph 14 of the Act of 20 July 2018 Law on Higher Education and Science (consolidated text, Journal of Laws of 2020, item 85, as amended) resolves:

§1 The Regulations specifying the procedure for awarding the degree of doctor and the detailed procedure for awarding the degree of habilitated doctor, introduced by Gdańsk Tech Senate Resolution No. 433/2020 / XXIV of 11 March 2020, are amended as follows:

1. In §6, sec. 4 is added, which reads as follows:

4) To the application for the appointment of an auxiliary supervisor for a participant of a doctoral school or for a person applying for the award of a doctoral degree in extramural mode, who started doctoral studies before the 2019/2020 academic year and for whom the procedure for awarding the doctoral degree was initiated after 01.10.2019, the supervisor's declaration is attached on the provision of funds to cover the costs of the auxiliary supervisor's remuneration referred to in Art. 184 paragraph. 2 of the Act of 20 July 2018, Law on Higher Education and Science (consolidated text, Journal of Laws of 2020, item 85, as amended) with confirmation from the administrator of funds.

2. In §7 sec. 9 is replaced by the following:

9. The rules of changing the supervisor and auxiliary supervisor or their dismissal for a candidate preparing a doctoral dissertation under the procedure of educating doctoral students in a doctoral school are set out in the regulations of a given doctoral school at Gdańsk University of Technology.

3. In §21 sec. 2 is replaced by the following:

2. All members of the habilitation committee receive electronic copies of the application and the review at least 7 working days before the scheduled committee meeting.

4. In §23 sec. 1, 2, 3 and 4 are replaced by the following:

1. A committee meeting may be held using electronic means of communication.

2. During its meeting, the habilitation committee adopts a resolution containing an opinion on the award of the degree of habilitated doctor. The opinion cannot be positive if at least 2 reviews are negative.

3. The resolution referred to in sec. 2 is taken in an open vote. At the request of the postdoctoral researcher, the habilitation committee adopts a resolution by secret ballot. If the meeting of the committee takes place using electronic means of communication and the postdoctoral researcher submits a request for voting on a resolution by secret ballot, voting on this matter is carried out with the use of an appropriate application ensuring its conduct in secret.

4. The habilitation committee may not adopt resolutions with a composition of less than six people (direct participation or using electronic means of communication) and in the absence of the chairman and the secretary.

5. In §23 sec. 5, the last sentence is deleted.

6. In §23, sec. 6 is added with the following content:

6) Resolutions adopted by means of electronic communication are signed by the chairman of the committee.

§2 The uniform text of the Regulations specifying the procedure for awarding the degree of doctor and the detailed procedure for awarding the degree of habilitated doctor constitutes an Annexe to this Resolution.

§3 As of the date of issue of this Resolution, the Annexe to the Gdańsk Tech Senate Resolution No. 433/2020 / XXIV of 21 March 2020 shall cease to be effective.

§4 The Resolution comes into force on the day of its adoption.

President of the Senate
Rector of Gdańsk Tech

prof. Krzysztof Wilde, corresponding member of the PAS

Regulations defining the procedure for awarding the degree of doctor and the detailed procedure for awarding the degree of habilitated doctor

Chapter 1

General rules

§1

Definitions

The abbreviations used in this document mean:

- 1) university - Gdańsk University of Technology,
- 2) Act - the Act of 20 July 2018 Law on Higher Education and Science (consolidated text, Journal of Laws of 2020, item 85, as amended),
- 3) Statute - the Statute of Gdańsk University of Technology adopted on 29 April 2019, as amended,
- 4) candidate - a person applying for a doctoral degree,
- 5) doctoral committee - a committee appointed by a scientific discipline or discipline council or the senate in the case specified in § 5 sec. 4 of these Regulations to conduct activities in the procedure for awarding the doctoral degree,
- 6) postdoctoral researcher - a person applying for the degree of habilitated doctor,
- 7) habilitation committee - a committee appointed by an authority to carry out activities in the procedure for awarding the degree of habilitated doctor,
- 8) Council - the body authorized to award the degree of doctor or habilitated doctor referred to in §39 of the Statute of Gdańsk University of Technology,
- 9) PIB Gdańsk Tech - Public Information Bulletin of Gdańsk University of Technology,
- 10) UAS - the Uniform Anti-plagiarism System referred to in Art. 351 para. 1 of the Act,
- 11) PQF - Polish Qualifications Framework,
- 12) CSE - the Council of Scientific Excellence referred to in Art. 232 of the Act,
- 13) POL-on System - Integrated System of Information on Higher Education and Science, referred to in Art. 342 of the Act,
- 14) Institute - Institute of Fluid-Flow Machinery of the Polish Academy of Sciences or the Institute of Hydro-Engineering of the Polish Academy of Sciences.

§2

1. Proceedings for the award of the doctoral degree and habilitation proceedings initiated after 01.10.2019 are conducted at the university by the councils in accordance with the Act and the Act - Regulations introducing the Act on Higher Education and Science (Journal of Laws 2018, item 1669) together with the executive regulations, statute and these Regulations.
2. The provisions of the Regulations concerning doctoral students applying for the award of the doctoral degree on an extramural basis also apply to doctoral students who started doctoral studies before the 2019/2020 academic year, with the exception of the provisions on fees.

§3

In the case of scientific disciplines or fields for which no relevant Councils have been established at the university, the proceedings for awarding the doctoral degree and habilitation proceedings initiated after 01.10.2019 are conducted by the senate, in accordance with §28 sec.3 of the Statute, except that in the case of proceedings to award the doctoral degree, the senate appoints a doctoral committee to conduct the proceedings.

§4

Doctoral theses and habilitation proceedings initiated and not completed before 30 April 2019 are conducted by the Councils on the terms and in accordance with the current procedure, however, the degree is awarded in the areas and disciplines specified in the regulations issued on the basis of Art. 5 sec. 3 of the Act.

Chapter 2

Procedure for awarding the doctoral degree

§5

1. The degree of doctor may be conferred to a person who has met the requirements set out in Art. 186 of the Act and passed the doctoral examination.
2. The procedure for awarding the doctoral degree may be conducted:
 - a) at the request of the candidate who prepared the doctoral dissertation in the mode of doctoral student education at the doctoral school;
 - b) at the request of the candidate who prepared the doctoral dissertation on an extramural basis, was not a participant in doctoral studies, and for whom the Board previously appointed a supervisor;
 - c) for the candidate who is preparing a doctoral dissertation, started doctoral studies before the 2019/2020 academic year and submitted an application to the Council for the appointment of a supervisor.
3. In the proceedings for the conferment of the doctoral degree conducted by the Council or prior to the initiation of the proceedings, it adopts resolutions on:
 - 1) appointing a supervisor, supervisors or an auxiliary supervisor (applies to a candidate who is preparing a doctoral dissertation on an extramural basis),
 - 2) changing of the supervisor (applies to a candidate who is preparing a doctoral dissertation on an extramural basis, optional)
 - 3) appointing reviewers of the doctoral dissertation,
 - 4) appointing of a doctoral committee (optional),
 - 5) appointing of the committee conducting the doctoral examination,
 - 6) admitting the doctoral dissertation for public defense,
 - 7) accepting the public defense,
 - 8) conferring the doctoral degree,
 - 9) awarding distinctions to the doctoral dissertation (optional), however, if a doctoral committee is appointed in a specific procedure, it adopts resolutions on the matters referred to in points 5, 6 and 7 of this section for the procedure conducted at the request of the candidate who prepared the doctoral dissertation on an extramural basis and in cases referred to in points 6 and 7 of this section for the procedure conducted at the request of the candidate who prepared the dissertation in the mode of educating doctoral students at the doctoral school.
4. In the case of proceedings to award the doctoral degree in a discipline or field for which no relevant Council has been appointed at the University, the senate adopts resolutions in matters 1) -4), 8) and 9), while a doctoral committee appointed by the senate - in matters 5) -7) listed in sec. 3.

§6

1. The supervisor, supervisors or auxiliary supervisor for a candidate who is preparing a doctoral dissertation on an extramural basis are appointed by the Council from among persons meeting the conditions specified in Art. 190, sections 4-6 of the Act, and in the case of a supervisor who is an employee of a university or institute, they are on the list of persons authorized to assume the function of the supervisor in a given discipline previously established by the Council. The appointment of more than one supervisor is justified only if they represent different scientific disciplines and the future doctoral dissertation will be of an interdisciplinary nature or if the doctoral dissertation was prepared in cooperation with a foreign unit and the second supervisor is an employee of this unit.
2. The supervisor, supervisors or auxiliary supervisor for a participant of a doctoral school are appointed by the director of the doctoral school at the moment specified in Art. 201 sec. 2. The Act.
3. A candidate who prepares the dissertation on an extramural basis shall submit an application to the Council selected for the award of the doctoral degree to appoint a supervisor, supervisors or an auxiliary supervisor. In the case of extramural applicants who started doctoral studies before the 2019/2020 academic year, submitting an application for the appointment of a supervisor or supervisors initiates the procedure for awarding the doctoral degree, in accordance with Art. 179 sec. 7 of the Act of 3 July 2018 Regulations introducing the Act - Law on Higher Education and Science (Journal of Laws of 2018, item 1669, as amended). In such a case, the Council adopting a

resolution to appoint a supervisor or supervisors and initiate the procedure may also adopt a resolution to appoint a doctoral commission to conduct this procedure.

4. To the application for the appointment of an auxiliary supervisor for a doctoral school participant or for a person applying for the award of a doctoral degree in extramural mode, who started doctoral studies before the 2019/2020 academic year and for whom the procedure for awarding the doctoral degree was initiated after 01.10.2019, the supervisor's declaration is attached on the provision of funds to cover the costs of the auxiliary supervisor's remuneration referred to in Art. 184 sec. 2 of the Act of 20 July 2018, Law on Higher Education and Science (consolidated text, Journal of Laws of 2020, item 85, as amended) with confirmation from the administrator of funds.

§7

1. The supervisor of the candidate preparing the dissertation on an extramural basis may resign from their function in justified cases. In the event of resignation, the current supervisor must:
 - 1) inform in writing the chairman of the Council elected to conduct the procedure for awarding the doctoral degree about the reasons for their decision, and
 - 2) submit a declaration regarding the use of the results of the work with the doctoral student to date in the doctoral dissertation.
2. In the case described in sec. 1 the current supervisor shall perform the duties until a new supervisor is appointed.
3. If the current supervisor of the candidate preparing the dissertation in the extramural mode is unable to perform the duties, due to resignation or a random case, within 14 days from the date of notifying the doctoral student of this fact to the chairman of the Council elected to conduct the procedure for awarding the doctoral degree, the candidate has the right to apply to the chairman of the Council elected to conduct the procedure for awarding the doctoral degree with a request to appoint a new supervisor, attaching the consent of the new supervisor to take up this function.
4. If the doctoral student fails to submit the agreed proposal within the 14-day period, the new supervisor shall be appointed by the Council selected to conduct the procedure for awarding the doctoral degree within 30 days.
5. The candidate preparing the dissertation on an extramural basis may apply for a change of the supervisor before submitting the doctoral dissertation, provided that:
 - 1) they include in the application the justification of their request,
 - 2) they appoint a new supervisor,
 - 3) they attach to the application:
 - a) written consent of the candidate for a new supervisor to undertake this function,
 - b) the opinion of the current supervisor regarding the proposed change,
 - c) declaration of the current supervisor about the consent or lack thereof to use the results of the current work with the doctoral student in the doctoral dissertation.
6. The supervisor of a candidate preparing a doctoral dissertation on an extramural basis who does not duly fulfill his/her duties may be dismissed with the consent of the doctoral student and the chairman of the Council selected to conduct the procedure for awarding the doctoral degree. The provisions of sec. 3 and 4 apply to the selection of a new supervisor.
7. The auxiliary supervisor of the candidate preparing the doctoral dissertation on an extramural basis may be dismissed from the function at the motivated written request of the supervisor or at the written request of the doctoral student, after obtaining the supervisor's consent.
8. The decision to dismiss or change the supervisor, supervisors or auxiliary supervisor is made in the case of a doctoral school participant for whom the procedure for awarding the doctoral degree has not been initiated – by the school head, and in the case of a person intending to apply for a doctoral degree in the extramural mode or a person for whom the procedure for awarding the doctoral degree has been initiated –by the Council elected to conduct this procedure.
9. The rules of changing the supervisor and auxiliary supervisor or their dismissal for a candidate preparing a doctoral dissertation under the procedure of educating doctoral students in a doctoral school are set out in the regulations of a given doctoral school at Gdańsk University of Technology.

§8

1. A candidate who prepared a dissertation in the mode of doctoral student education at a doctoral school submits an application to the Council selected for the award of the doctoral degree.
2. To the application for initiating the procedure for awarding the doctoral degree, the candidate shall enclose:

- 1) a copy of the document confirming possession of the professional title or diploma referred to in Art. 186, section 1 point 1 of the Act,
- 2) confirmation of obtaining the learning outcomes for qualifications at level 8 of PQF, referred to in Art. 186, section 1 point 2 of the Act,
- 3) a doctoral dissertation meeting the conditions specified in Art. 187 of the Act. If the doctoral dissertation is an independent and separate part of a collective work, the candidate shall submit declarations of all its co-authors specifying the individual contribution of each of them to its creation. If the collective work has more than five co-authors, the candidate shall submit a declaration specifying his/her individual contribution to the creation of this work and statements of at least four other co-authors. The candidate is released from the obligation to submit such a declaration in the event of the co-author's death, declaring them deceased or their permanent health impairment preventing obtaining the required declaration,
- 4) positive opinion of the supervisor or supervisors,
- 5) a list of scientific works, creative professional works or artistic achievements with the minimum content specified in Art. 186, section 1 p. 3. of the Act.

The confirmation referred to in point 2 of this section is issued by the director of the Doctoral School.

3. In the case of a candidate who prepared the dissertation on an extramural basis and for whom the procedure for awarding the doctoral degree was initiated as a result of submitting an application for the appointment of a supervisor or supervisors in accordance with §6 sec. 3 of these Regulations, they submit to the Council conducting the proceedings the dissertation together with attachments in the form of documents 1, 2, 4 and 5 listed in §8 sec. 2. The confirmation referred to in sec. 2, item 2) is issued by the head of doctoral studies of which the candidate was a participant.
4. In the case of a candidate who prepared the dissertation on an extramural basis, and was not a participant in doctoral studies commenced before the 2019/2020 academic year, he/she submits an application to the Council to verify the achievement of learning outcomes for qualifications at the level 8 of PQF. The Council appoints at least a three-person committee composed of university or institute employees, which carries out the verification no later than 30 days from the date of submitting the application and if the result of this verification is positive, it issues the confirmation referred to in sec. 2, item 2). After obtaining the confirmation, the candidate submits to the Council an application to initiate proceedings and a hearing together with attachments in the form of documents 1, 2, 4 and 5 listed in §8 sec. 2.
5. Verification of compliance with the requirement referred to in Art. 186 section 1 point 3 a) and b) of the Act, if the doctoral dissertation is an independent and separate part of the collective work, is performed by the chairman of the Council or a three-person committee appointed by him/her from among the members of the Council only for this purpose.

§9

1. The Council conducting the procedure for awarding the doctoral degree may appoint a commission of at least eight members, referred to as the doctoral commission, referred to in Art. 192 of the Act, consisting of:
 - 1) at least four employees of the university or institute holding the title of professor or the degree of habilitated doctor, representing a given field/discipline, provided that at least two of these persons, including the chairman of the doctoral commission, must be members of the Council,
 - 2) reviewers of the doctoral dissertation,
 - 3) supervisor or supervisors.
2. The auxiliary supervisor is invited to the meetings of the doctoral committee, without the right to vote.
3. The doctoral committee adopts resolutions on: appointment of a committee conducting the doctoral examination, in proceedings relating to a candidate who prepared the dissertation on an extramural basis, admission to public defense of a doctoral dissertation and acceptance of public defense.

§10

1. The doctoral examination verifies knowledge at an advanced level in the discipline in which the doctoral student carries out research.
2. The doctoral examination of a candidate who is preparing a doctoral dissertation on an extramural basis is conducted after the initiation of the procedure for conferring the doctoral degree and before being admitted to public defense. The council Conducting the proceedings or the doctoral committee appoints a committee conducting the doctoral examination composed of at least four

university or institute employees holding the title of professor or postdoctoral degree, representing a given field/discipline, including the supervisor or supervisors.

3. The doctoral examination of a candidate who prepares a doctoral dissertation in the mode of doctoral student education at the doctoral school shall be conducted prior to the commencement of the procedure, on the terms specified in the Regulations of the University Doctoral School. In such a case, the committee conducting the doctoral examination is appointed by the Council elected to conduct future proceedings.
4. Doctoral examinations are assessed according to the grading scale specified in the Regulations of the University Doctoral School.
5. In the event of a failure to pass the doctoral examination, the Council, upon the candidate's request, may agree for it to be retaken, not earlier, however, than three months after the date of taking the examination for the first time and not more than once.

§11

1. The council, at the request of its chairman, appoints three reviewers from among professors or habilitated doctors representing the discipline/field in which the procedure for obtaining a doctoral degree is conducted, or a related field/discipline, who are not employees of the university or institute (if the candidate has conducted research at the institute) or the unit where the candidate is employed.
2. A person in relation to whom there are justified doubts as to his/her impartiality cannot be a reviewer.
3. If the doctoral dissertation is a written dissertation, the doctoral entity checks it before sending it to the reviewers using the APS. The result of this evaluation together with the supervisor's comment is communicated to the reviewers.
4. The reviewer receives a copy of the doctoral dissertation, the result of verification of the content of the dissertation by APS and the rules for distinguishing doctoral dissertations specified by the Council's resolution.
5. The review shall be presented to the Council or to the doctoral committee in a paper form along with its copy saved on an IT data carrier within two months from the date of commissioning it. In justified cases, the Council may extend the deadline for submitting reviews by one month.
6. The review contains a detailed justified assessment of the compliance of the doctoral dissertation with the conditions set out in Art. 187 of the Act. The review may contain a request for the dissertation to be distinguished in the form of a clearly separated paragraph, along with a justification.
7. If the doctoral dissertation is an independent and separate part of a collective work, the review shall include an assessment of the candidate's individual contribution to this work.
8. The review may contain conclusions regarding the supplementing or improvement of the doctoral dissertation, which the doctoral Council or committee passes to the candidate and the supervisor or supervisors. The candidate submits the completed or corrected doctoral dissertation to the Council or the doctoral committee, which will send it for re-evaluation by the same reviewers. The reviewers present to the Council or the doctoral committee a review of the completed or corrected doctoral dissertation within one month from the date of commissioning this review.

§12

1. The Council, no later than 30 days before the scheduled date of defense of the doctoral dissertation, publishes the doctoral dissertation which is a written dissertation along with its summary or a description of a doctoral dissertation which is not a written dissertation, on its subject page, together with the reviews. In the case of a doctoral dissertation, the subject of which is a legally protected secrecy, only reviews are made available, excluding the content covered by this secrecy.
2. The documents referred to in §12 section 1 shall be placed in the POL-on system immediately after they are made available.

§13

1. A person who has received positive reviews from at least 2 reviewers and has passed the doctoral examination may be admitted to defend a doctoral dissertation. The resolution on admission to public defense is taken by the Council or the doctoral committee.
2. The decision to refuse admission to defense may be appealed against to the SEC.

3. The Council conducting the proceedings shall notify other universities and institutes authorized to award doctoral degrees in a given discipline/field of science about the date and place of defense at least ten days before the scheduled date of its conduct, and shall publish an announcement in this matter at its seat. The notices and the announcement also provide information about the availability of the text of the dissertation and the review in BIP and POL-on.
4. Defense is held at an open session of the Council or doctoral committee. The meeting is chaired by the chairman of the Council or the chairman of the doctoral committee or members of the Council or doctoral committee authorized by them. The meeting is attended by at least two reviewers and the supervisor.
5. During the defense, the candidate presents the main assumptions and results of the doctoral dissertation, and then the reviewers present their reviews. In the absence of the reviewer, the chairman of the Council conducting the proceedings or the doctoral committee orders the reading of his/her review.
6. After the review is presented, a discussion begins, in which all present at the meeting may take the floor. The candidate is the first to speak in the discussion, responding to the comments and questions contained in the reviews. The discussion is opened and closed by the chairman of the meeting.

§14

After the end of the defense, in closed session:

- 1) The Council or the doctoral committee adopts a resolution on accepting or refusing to accept the defense, provided that the resolution on refusing to accept the defense is presented by the doctoral committee together with the justification to the Council;
- 2) The Council conducting the proceedings adopts a resolution on the award of the doctoral degree or the doctoral committee prepares a draft resolution of the Council on the award of the doctor's degree, which is then submitted to the Council.
- 3) The Council conducting the proceedings may adopt a resolution on distinguishing a doctoral dissertation if the detailed conditions for the award specified by the Council have been met, taking into account the specificity of a given discipline/scientific field, at the request of the person chairing the meeting or a motion of the doctoral committee.

§15

If at least two candidates apply for the award of a doctoral degree on the basis of a doctoral dissertation constituting an independent and separate part of a collective work:

- 1) the defense is carried out simultaneously for all of them;
- 2) the resolutions on individual activities in the proceedings for obtaining the doctoral degree shall be adopted separately for each of them.

§16

1. A candidate applying for the award of a doctoral degree who has prepared a doctoral dissertation on an extramural basis pays the University a fee for conducting the proceedings in this matter.
2. The fee for the procedure for awarding the doctoral degree includes:
 - a) the supervisor's remuneration,
 - b) the remuneration of the auxiliary supervisor, if appointed in these proceedings,
 - c) fees for reviews,
 - d) costs of delegation of reviewers for their participation in the public defense of the doctoral dissertation.
3. The amount and conditions for paying the fee are specified in the agreement concluded before the initiation of proceedings between the University and the person referred to in sec. 1. The template of the agreement is determined by the Rector by way of a Decree.
4. In the event that the fee for the conduct of the procedure is financed by the entity employing the person referred to in sec. 1, an agreement specifying the amount and terms of payment is concluded between the University and this unit. The template of the agreement is determined by the Rector by way of a Decree.
5. The fee is not collected from a person applying for a doctoral degree who completed education at a doctoral school and a person who was or is a participant in doctoral studies at the University

commenced before the 2019/2020 academic year. In the case of a person from outside the university, the rector may exempt them from the fee in whole or in part, upon their justified request.

Chapter 3

Detailed procedure for carrying out activities in the habilitation proceedings

§17

In the procedure for awarding the degree of habilitated doctor conducted by the Council, it adopts resolutions on:

- 1) initiating or refusing to initiate the proceedings,
- 2) appointment of a habilitation committee,
- 3) conferring or refusing to confer the degree of habilitated doctor.

§18

1. The postdoctoral researcher submits an application to the University via the SEC to initiate habilitation proceedings. The application must contain all the elements listed in Art. 220, sec. 2 of the Act.
2. The university, immediately after receiving the application from the SEC, submits it to the Council of the relevant discipline/field in order to conduct the proceedings.
3. The Council to which the application was directed assesses the possibility of conducting the procedure and, in a justified case, may refuse it and return the application to the SEC within 4 weeks from the date of receipt of the application by the University.

§19

1. The Council conducting the proceedings, within a maximum of 6 weeks from the date of receipt of information about the members of the habilitation committee appointed by the SEC, appoints a habilitation committee. The committee consists of:
 - 1) 4 members appointed by the SEC;
 - 2) 2 members with the degree of habilitated doctor or the title of professor employed at the University, including a secretary;
 - 3) a reviewer with the degree of habilitated doctor or the title of professor and current scientific or artistic achievements and recognized reputation, including international, who is not an employee of the University or an employee of the unit employing the postdoctoral candidate, subject to the conditions specified in Art. 221, sections 6 and 7 of the Act.
2. A person with justified doubts as to their impartiality may not be appointed to the habilitation commission.
3. Candidates for members of the habilitation committee appointed by the Council are presented by the chairman of the Council's proceedings.

§20

1. The Council, immediately after the appointment of the habilitation committee, provides the reviewers with copies of the application for review.
2. Reviewers prepare and send reviews within 8 weeks from the date of delivery of the application.

§21

1. Immediately after receiving the last review, the secretary of the habilitation committee, in consultation with the chairman and all other members of the habilitation committee, sets the date and place of the committee's meeting.
2. All members of the habilitation committee receive electronic copies of the application and review at least 7 working days before the scheduled committee meeting.

§22

1. At the request of a member of the habilitation committee submitted to the chairman through the secretary of the committee, a habilitation colloquium is conducted during the committee's meeting. Such a request must be submitted no later than 18 days before the scheduled date of the committee's meeting. In the case of proceedings conducted in the field of social sciences, the

habilitation colloquium is carried out without the need to submit an application in this matter. The colloquium is not conducted if at least 2 reviews of the postdoctoral student's achievements are negative.

2. The postdoctoral researcher is informed about the necessity to conduct the habilitation colloquium no later than 14 days before the scheduled date of the committee meeting.

§23

1. The committee's meeting may be held using electronic means of communication.
2. During its meeting, the habilitation committee adopts a resolution containing the opinion
 1. on conferring the degree of habilitated doctor. A review cannot be positive if at least 2 reviews are negative.
 2. The resolution referred to in sec. 2 is taken in an open vote. At the request of the postdoctoral researcher, the habilitation committee adopts the resolution by secret ballot. If the meeting of the committee takes place by means of electronic communication and the postdoctoral candidate submits the application to vote on a resolution in secret, voting on this matter is carried out with the use of an appropriate application ensuring its conduct in secret.
3. The habilitation committee may not adopt resolutions if composed of fewer than six people (direct participation or using electronic means of communication) and in the absence of the chairman and secretary.
4. The habilitation colloquium is conducted during the meeting of the habilitation committee in the form of an academic discussion between the members of the committee and the postdoctoral candidate.
5. Resolutions adopted by means of electronic communication are signed by the chairman of the habilitation committee.

§24

1. The habilitation committee shall, within 6 weeks from the date of receipt of the review, submit to the Council a resolution containing an opinion on the award of the degree of habilitated doctor along with the justification and documentation of the procedure.
2. Within no more than one month from the date of receipt of the resolution of the habilitation committee, the Council shall adopt a resolution awarding the degree of habilitated doctor or refusing to grant it. The Council refuses to grant the degree if the opinion of the habilitation commission is negative.

§25

1. The Council makes available in the PIB on its subject page the application of the person applying for the degree of habilitated doctor, information on the composition of the habilitation committee, reviews, the resolution containing the opinion on the award of the degree with justification, and the decision on awarding the degree or refusing to grant it.
2. The application of the person applying for the degree of habilitated doctor, information on the composition of the habilitation committee and reviews shall be published in the POL-on System immediately after they are made available.

§26

1. A person who is not an employee of the University is obliged to pay a fee for the habilitation procedure initiated at his/her request.
2. The fee for the habilitation procedure includes:
 - a) fees for reviews,
 - b) remuneration of all members of the habilitation committee,
 - c) costs of delegating members of the habilitation committee from outside the University for their participation in the committee's meeting.
3. The amount and conditions for paying the fee for the habilitation procedure are specified in the agreement concluded before the initiation of the procedure between the University and the person referred to in sec. 1. The template of the contract is determined by the Rector by way of a Decree.
4. In the event that the fee for conducting the habilitation procedure is financed by the unit employing the person referred to in sec. 1, an agreement specifying the amount and terms of payment is

concluded between the University and this unit. The contract template is determined by the Rector by way of a Decree.

5. The Rector may dismiss the person referred to in sec. 1, upon their justified request, partially or entirely from the obligation to pay the fee for conducting the habilitation procedure.