

Annexe
to the Decree of the Rector of GUT
No. 71/2020 of 16 October 2020

Basic rules for remote education, remaining on the Gdańsk University of Technology premises and the procedure to be followed in the event of suspicion of infection or disease of COVID-19 among students, doctoral students and employees of Gdańsk University of Technology in connection with the epidemic and incorporating of the City of Gdańsk in the so-called 'Red zone'

1. Due to the incorporating of the city of Gdańsk into the so-called 'red zone' from 17 October 2020, remote teaching (excluding practical classes) is obligatory at Gdańsk University of Technology.
2. The authorities of individual Faculties will define the list of practical classes on an ongoing basis, which will be carried out in a traditional or hybrid mode, in accordance with the sanitary and epidemiological rules, and information, including updates on the method of conducting classes, will be posted on the faculty's websites and by the means of communication customarily adopted at the faculties.
3. The rules described in point 1-2 are valid until the area of the city of Gdańsk is excluded from the red zone, or the restrictions within this zone are changed or until their cancellation.
4. The employees, students and doctoral students of Gdańsk University of Technology are obliged to comply with generally applicable rules and regulations, in particular regarding the establishment of certain restrictions, orders and bans in connection with the occurrence of an epidemic and the Rector's Decrees related to the current epidemiological situation.
5. In particular, employees, students and doctoral students during their stay in the buildings of Gdańsk University of Technology and on the campus of Gdańsk University of Technology, especially on squares, roads, communication routes, are recommended to maintain a 1.5-meter distance from other people and reminded about the legal obligation to cover the mouth and nose by using generally available means, i.e. with clothing or parts of clothing, masks, face masks, visors or hard hats. Frequent hand disinfection is obligatory in accordance with applicable regulations (www.gov.pl/web/koronawirus/aktualne-zasady-i-raniczenia).
6. Only the number of people indicated in the information on the entrance door may stay in the classrooms.
7. In order to limit direct contacts, it is recommended to settle matters by phone or e-mail (scans of documents), if possible.

8. In all rooms, such as secretariats, dean's offices, financial departments, faculty offices, etc., applicants and students are admitted individually with basic safety measures, i.e. prior disinfection of hands before entering the room, using face masks or other safeguards to cover the mouth and nose listed in point. 5 and they should keep the distance from employees (minimum 1.5 m).
9. Rooms should be ventilated frequently and surfaces exposed to viruses should be disinfected with appropriate frequency.
10. A person who suspects that they have had contact with a person suffering from COVID-19 should undergo preventive confinement. The decision in this regard is made by the employee's immediate superior, in the case of a student by the faculty dean, and in the case of a doctoral student by the dean or the school head.
11. A person who has noticed symptoms of the disease, such as persistent cough, difficulty breathing, fever, general discomfort, loss of smell or taste, should contact the GP (POZ) by phone and remain in their place of residence.

The employee should notify his/her immediate superior about the planned absence from work. The time of absence from work will be justified by a sick leave, a decision of the Sanepid (Sanitary Inspectorate), or - at the employee's request - a vacation leave.

The student notifies the dean's office about the absence, the doctoral student notifies the dean's office or the secretary's office of the doctoral school.

12. Procedure in the event of a suspected coronavirus infection of a person remaining on the University premises:
 - a) a person remaining on the premises of the University who noticed the symptoms mentioned in point 11, is obliged to put on a protection covering of the mouth and nose, disinfect hands and immediately inform the superior or the dean's office about his/her condition. After agreeing on the further procedure, the person should go to their place of residence, where they are obliged to contact a GP (POZ),
 - b) the room in which the suspected person stayed is secured and disinfected,
 - c) the superior or the relevant dean shall establish a list of people who had direct contact with the person suspected of being infected. Being in direct contact means staying in the same room with the person suspected of being infected with COVID-19, less than 2 meters away for more than 15 minutes.

13. Residents of dormitories/student houses who notice any disease symptoms indicating COVID-19, such as those mentioned in point 11, are obliged to:
 - a) immediately report this fact by phone to the reception desk and refrain from moving around the common parts of the building,
 - b) phone the doctor in order to determine the further procedure.

14. A person who has been diagnosed with COVID-19 acts in compliance with sanitary and epidemiological recommendations, which are available on the website of the Chief Sanitary Inspectorate (www.gov.pl/web/gis).

15. In the event of suspicion or confirmation of COVID-19 in a student or university employee, if it affects the manner of teaching, the relevant deans decide on the further method of conducting classes.

16. University employees work according to the current rules, with increased safety measures and sanitary regime.