Appendix 1

Request for Gdańsk University of Technology campus car entry permit card exchange

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  | **Organisational** |  | **Registration** |  |  **Contact no.** |  **Number** |  | **Form** |  **Car** |  **Car** |  |
| **Title** | **Last name** | **First name** | **E-mail address** |  **2ndvehicle** |  **cell,** | **Position** |  |
| **unit** | **plate no.** | **of building** | **of employment** |  **brand** |  **model** |  |
|  |  |  |  |  |  |  **plate no.** |  |  |  |  |  |  |  |

1

2

3

4

PLEASE FILL THE REQUEST IN ALL CAPS.PLEASE DO NOT CHANGE THE CONTENTS OF THE COLUMNS.

SHOULD THE REQUESTOR POSSESS MORE VEHICLES, PLEASE STATE THIS IN THE EXTRA ROW OF COLUMNS H, M AND N

|  |  |  |
| --- | --- | --- |
| Please send the filled request to | kartawjazdu.dom@pg.gda.pl |  |
| The new entry card shall only be prepared after all of the columns are filled.Information pertaining to receipt shall be sent to the stated e-mail address. |
| Please fill column E according to the below list of organisational unit symbols. |
| Please fill column J according to the current building numbering, as per | <http://campus.pg.gda.pl/> |  |
|  |  |  |  |
| GUT organisational unit symbol - Rector |  |  | **DOAD** -Document Circulation and Archiving Office |
| **RK -** vice-Rector for Training and Instruction |  |  | **DOM** - Property Protection Office |
| **RN** - vice-Rector for Education |  |  | **DIR** - Investment and Refitting unit |
| **RI** - vice-rector for Internationalisation and Innovation |  |  | **DK** - Instruction Office |
| **RO** - vice-Rector for Organisation |  |  | **DMWA** - International Relations Office |
|  |  |  | **DProj -** Project Office |
| **DEPARTMENTS** |  |  | **DP** - Promotion Office |
| **WA** - Faculty of Architecture |  |  | **DRP** - Legal Adviser Office |
| **WCh** - Faculty of Chemistry |  |  | **DSN -** Science Affairs Office |
| **WETI** - Faculty of Electronics, Telecommunications and Informatics |  | **DO** - Personnel Office |
| **WEiA** - Faculty of Electronics and Automation |  |  | **DSS** - Student Affairs Office |
| **WFTiMS** -Faculty of Applied Physics and Mathematics |  | **DZP** - Public Orders Office |
| **WILiŚ** -Faculty of Civil and Environmental Engineering |  | **DZI** - Quality Management Office |
| **WOiO** - Faculty of Ocean Engineering and Ship Technology |  |  | **OS** - Student Campus |
| **WZiE** - Faculty of Management and Economics |  |  | **OW** - Czarlina -Czarlina Recreation Resort |
|  |  |  | **SAW -** Internal Audit Office |
| **CENTRAL UNITS** |  |  | **SO** - Section for Defence Affairs, Classified Chancellery |
| **CNMKO** -Mathematics Instruction and Remote Teaching Centre - |  | **W** - GUT Publishing Office |
| Foreign Languages Centre |  |  | **ZRP** - Patent Attorney Team |
| **CSA** - WUT Academic Sports Centre |  |  | **Accounting Department** |
| **B** - GUT Library |  |  | **FDEMI** -Property Records and Inventory Office |
|  |  |  | **FDF** - Financial Office |
| **CENTRAL ADMINISTRATION** |  |  | **FDK** - Accounting Office |
| **K** - Chancellor |  |  | **FDP** -Payroll Office |
| **KF -** bursar - vice-chancellor for financial affairs |  |  | **FDRP** -Project Settlement Office |
| **KP -** vice-Chancellor for employee affairs |  |  |  |  |  |
| **KL** - vice-Chancellor for infrastructure |  |  | **OTHER CENTRAL UNITS** |
| **BK** - Careers Office |  |  |  |  |  |
| **BR -** Rector’s Office |  |  | **CI TASK** - IT Centre of the Tricity Academic Computer Network |
| **CUI** -IT Services Centre |  |  | **CMTM** - Marine Military Technologies Centre |
| **DBHP** - OHS and Fire Protection Office |  | **CSR** - Eureka Training and Rehabilitation Centre in Sopot |
| **DE** - Operation Office |  |  | **CTWT** - Knowledge and Technology Transfer Centre |
| **DG -** Economic Office |  |  | **WTT** - Innovative Technologies Hub |
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