

**AGREEMENT NO. ...
CONCERNING ORGANISATION OF LONG-TERM INDUSTRIAL RESEARCH
INTERNSHIP FOR A POSTGRADUATE STUDENT OF GDAŃSK UNIVERSITY OF
TECHNOLOGY**

concluded on

between:

a) **Gdańsk University of Technology, G. Narutowicza Street 11/12, Gdańsk, NIP [Tax Identification Number]: 584-020-35-93, REGON [National Official Business Register Number]: 000001620**, hereinafter referred to as the University,
represented by Prof. Henryk Krawczyk, PhD DSc Eng. – the Rector, or by the authorised Representative,

b) the Employer

.....
based in
NIP: REGON:.....
represented by:

and

c) **Mr/Ms**
address of residence.....
Identity Card no.
PESEL [*Personal Identification Number*]:
hereinafter referred to as the Intern.

§1 Agreement objective

1. The Parties to this Agreement commit themselves to enable the University full-time postgraduate student to undertake, at the Employer, the course "Long-term Industrial Research Internship" (LTIRI), hereinafter referred to as the internship.
2. The LTIRI Regulations for the University students constitute an integral part of this Agreement.

§2 Responsibilities of the Employer

1. The Employer shall have the following responsibilities:
 - a) Employ the student for the internship period specified in point c) of this Article under a contract of employment, in compliance with the binding Labour Code.

- b) Work with the University and the Intern to arrange the Task Schedule before the commencement of the internship.
 - c) Take the student for the internship for the period from..... to to work 35 hours a week, i.e. not less than 900 hours in total.
 - d) Provide a workplace for the Intern.
 - e) Provide training for the Intern on the workplace rules and conditions, health and safety at work rules and fire prevention regulations.
 - f) Appoint the Company Internship Supervisor who will support and instruct the Intern during the internship, and evaluate the final Report prepared by the Intern.
 - g) Issue the internship completion certificate.
 - h) Immediately notify the University of any problems or irregularities in the course of the internship, and of early termination of the internship caused by the Intern before the due internship end date. The notification should be made in written form.
 - i) Protect personal data of the Intern, in compliance with relevant legislation.
 - j) Allow the University representative to carry out an inspection in order to monitor the course of the internship.
2. The Employer is entitled to make decision on early termination of the internship if the Intern seriously violates the discipline at the workplace or fails to complete the internship Task Schedule.

§3 Responsibilities of the University

- 1. Cooperate with the Employer and the Intern in arranging the Task Schedule before the commencement of the internship.
- 2. Monitor the course of the internship by a University representative.
- 3. Appoint the University Internship Supervisor.

§4 Responsibilities of the Intern

- 1. Start and finish the internship according to the dates specified in §2 paragraph 1, point c) of this Agreement.
- 2. Arrange the internship Task Schedule with the Employer and the University.
- 3. Undergo medical examinations required by the Employer and provide any certificates required by the Employer, essential for undertaking the expected position.
- 4. Perform internship tasks in accordance with the Task Schedule.
- 5. Observe all rules concerning work order and organisation, health and safety at work rules, fire prevention regulations and working hours, applicable at the Employer's workplace.
- 6. Consult and cooperate with the Company Internship Supervisor.
- 7. Take due care of the Employer's equipment and supplies.
- 8. Do not disclose and make use of any information gained in the course of the internship, the disclosure of which may harm the interests of the Employer, during and after the internship.
- 9. Sign the statement agreeing not to disclose confidential information gained during the internship, at the Employer's request.
- 10. Immediately notify the University Internship Supervisor and the Faculty Internship Representative of any problems or irregularities in the course of the internship.
- 11. Submit the internship completion certificate issued by the Employer to the Faculty Internship Representative and the University Internship Supervisor.
- 12. Submit the following documents for evaluation to the Faculty Internship Representative and the University Internship Supervisor:

- information on undertaking the internship and confirming the subject and issues to be covered - before the end of the second week of internship,
 - a short report – to be sent before the end of the third month of the internship.
13. Submit the final Report not later than two weeks after the end of the internship.

§5 Other provisions

1. Students who fail to complete the LTIRI cannot successfully complete the semester and must repeat all failed course(s), with the obligation to pay tuition fees in the amount determined by the University Rector.
2. The Employer and the Intern agree that persons authorised by the University will monitor the course of the internship.
3. The University may terminate the Agreement should the Employer or the Intern fail to discharge any responsibility stipulated in this Agreement if the failure hinders proper completion of the internship.
4. The Agreement is compliant with the Polish law. Any issues which are not regulated by this Agreement shall be subject to the Civil Code and other applicable legal provisions. Any action or claim by any of the Parties hereto shall be settled by an applicable common court in Gdańsk, in compliance with the Polish law.
5. The Agreement has been made in three identical copies, one copy for each Party.

.....
(on behalf of the University)

.....
(the Employer)

.....
(the Company Internship Supervisor)

.....
(the Student-Intern's signature)