 **Annex to the Erasmus+ Inter-Institutional**

**Agreement – Institutional Factsheet**



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| **ISEN YNCREA MEDITERRANNE - Institutional Information** | | | |
| **Name :** | | ISEN YNCREA MEDITERRANEE – Institut Supérieur de l’Electronique et du Numérique  Campus de Toulon | |
| **Erasmus code** | | F TOULON19 | |
| **Institution Website** | | [www.yncrea-mediterranee.fr/international](https://www.yncrea-mediterranee.fr/international) | |
| **Course information** | | <http://www.yncrea-mediterranee.fr/international> | |
| **Main contacts** | | | |
| **General Director of Yncrea Méditerranée** | | Prof. Didier GOGUENHEIM  didier.goguenheim@yncrea.fr | |
| **International Office Contacts** | | Régine BERLIER, Erasmus coordinator  [regine.berlier@yncrea.fr](mailto:regine.berlier@yncrea.fr)  Tel. +33 494 038 954 | |
| **Head of the Master Cycle** | | Dr. Edith KUSSENER  edith.kussener@yncrea.fr | |
| **Head of the Engineering and Biomedical Dpt**  **(undergraduate level)** | | Dr. Virginie GADENNE  virginie.gadenne@yncrea.fr | |
| **Head of Computer Science and Network Dpt**  **(undergraduate level)** | | Dr. Lidiya YUSCHENKO  lidiya.yuschenko@yncrea.fr | |
| **INTERNATIONAL EXCHANGE AGREEMENTS/NOMINATIONS - Contacts** | | | |
| **Bilateral agreements** | | Régine BERLIER,  regine.berlier@yncrea.fr | |
| **Incoming students - nomination and application documents** | | Régine BERLIER,  regine.berlier@yncrea.fr | |
| **Nomination and application procedure**  **To be done by partner universities** | | | |
| **Nomination procedure for Erasmus+ mobility** | | E-mail message including :  Student personal info (Name, surname, birth date, Nationality)  Agreement area  Department of interest  Number of months  Deadlines :  Fall semester/full academic year : June 1st  Spring semester : November 1st | |
| **TO BE DONE BY NOMINATED STUDENTS** | | | |
| **Application procedure for nominated students** | Compulsory documents to be submitted :  Learning agreement (2018-2019 version)  Courses unit list  Transcript of records – academic studies | |
| **Registration procedure for nominated students** | Registration at the office of the concerned courses to receive :  student card  computer access to the school virtual network  Report to Régine to acknowledge arrival and receive a signed arrival certificate | |
| **PRACTICAL INFORMATION** | | | |
| **Incoming students (accomodation, visa and residence permit)** | Incoming student support office  [regine.berlier@yncrea.fr](mailto:regine.berlier@yncrea.fr) | |
| **Academic calender** | September 1st to December 22  January 10 to end of June | |
| **Language Requirements** | No minimum requirements, however, a basic knowledge of the French and English (B1) languages is highly recommended | |
| **Programs held in English** | Fall at Master level | |
| **Courses offered** | Engineering courses for 2019-2020 available on line.  A pdf list will be sent to nominated students  For previous academic years :  See doc.2018-2019 isen incoming students | |
| Some general rules must be taken into account when **choosing courses** :   1. Maximum : 30 ECTS/semester 2. We allow students to include courses, with a certain degree of flexibility, from all of our major courses but this is subject to assessment and without overlapping of classes 3. It is possible to include French courses language course for 2 ECTS 4. In order to include a final project in the Learning Agreement, it is necessary to find a supervisor in ISEN. | | |