



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2017-2020² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Institut National des Sciences Appliquées de Rennes	F RENNES10	Institutional Coordinator: Anne-Sophie GABLIN Email: erasmus@insa-rennes.fr For departments coordinators see : http://www.insa-rennes.fr/international/contacts-utiles.html <i>always up-to-date</i>	http://www.insa-rennes.fr/en/international.html
POLITECHNIKA GDAŃSKA Gdańsk University of Technology International Relations Office, Narutowicza 11/12, 80-233 Gdańsk, Poland	PL GDANSK02	Institutional Erasmus+ Coordinator Ms. Maria DOERFFER, international@pg.edu.pl mdoerffer@pg.edu.pl tel.: +48 58 347 12 89 Head of International Relations Office Ms. Karolina WYSOCKA karolina.wysocka@pg.edu.pl tel.: +48 58 347 20 42 Coordinator at Faculty of	http://pg.edu.pl/international/news http://pg.edu.pl/international/study-in-english http://ects.pg.edu.pl/wyszukiwarka-kierunkow-studiow

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>Electronics, Telecommunications and Informatics Anna Bobkowska, PhD annbobko@pg.edu.pl phone: +48 58 347 10 37</p> <p>Coordinator at Faculty of Electrical and Control Engineering Jarosław Łuszcz, PhD jarluszcz@pg.edu.pl phone: +48 58 347 23 86</p> <p>Coordinator at Faculty of Applied Physics and Mathematics Justyna Szostak, PhD justyna.szostak@pg.edu.pl phone: +48 58 347 20 12 Beata Bochentyn, PhD Beata.bochentyn@pg.edu.pl Phone: +48 58 348 66 13</p> <p>Coordinator at Faculty of Civil and Environmental Engineering Joanna Żukowska, PhD joanna@pg.edu.pl phone: +48 58 348 61 33</p> <p>Coordinator at Faculty of Mechanical Engineering Krzysztof Krzysztofowicz, PhD kkrzysztof@pg.edu.pl phone: +48 58 347 17 10</p>	
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B. Mobility numbers⁴ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
F RENNES10	PL GDANSK02	5821	Materials Science	2 nd & 3 rd	2 x 5 months	
		523	Electronics and Automation	2 nd & 3 rd	2 x 5 months	
		481	Computer Science	2 nd & 3 rd	2 x 5 months	
		582	Building and Civil Engineering	2 nd & 3 rd	2 x 5 months	
		461	Mathematics	2 nd & 3 rd	2 x 5 months	
PL GDANSK02	F RENNES10	5821	Materials Science	2 nd & 3 rd	2 x 5 months	
		523	Electronics and Automation	2 nd & 3 rd	2 x 5 months	
		582	Building and Civil Engineering	2 nd & 3 rd	2 x 5 months	
		481	Computer Science	2 nd & 3 rd	2 x 5 months	
		461	Mathematics	2 nd & 3 rd	2 x 5 months	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
F RENNES10	PL GDANSK02	5821	Materials Science	2 staff x 5 days 8 hours teaching	2 staff x 5 days
		461	Mathematics	2 staff x 5 days 8 hours teaching	2 staff x 5 days
		481	Computer Science	2 staff x 5 days 8 hours teaching	2 staff x 5 days
		582	Building and Civil Engineering	2 staff x 5 days 8 hours teaching	2 staff x 5 days
		523	Electronics and Automation	2 staff x 5 days 8 hours teaching	2 staff x 5 days
PL GDANSK02	F RENNES10	5821	Materials Science	2 staff x 5 days 8 hours teaching	2 staff x 5 days
		523	Electronics and Automación	2 staff x 5 days 8 hours teaching	2 staff x 5 days
		481	Computer Science	2 staff x 5 days 8 hours teaching	2 staff x 5 days
		582	Building and Civil Engineering	2 staff x 5 days 8 hours teaching	2 staff x 5 days
		461	Mathematics	2 staff x 5 days 8 hours teaching	2 staff x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
F RENNES10		French	English (where indicated)	B1 (*)	B2
PL GDANSK02	All areas	Polish	English	B1	B2

(*)

A1 in French and B1 in English if curriculum in English

B1 in French if curriculum in French

B1 language level is required but the Institut National des Sciences Appliquées in Rennes does not ask for any degree.

Courses taught in English:

<http://www.insa-rennes.fr/index.php?id=1823>

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

F RENNES10 :

Acceptation of students in a curriculum is subject to approval of the pedagogical supervisor of that curriculum.

INSA Rennes supports disabled students:

<http://www.insa-rennes.fr/handicap.html>

Contact: Eloise.Brault@insa-rennes.fr

PL GDANSK02

PL GDANSK02

On-line application for Erasmus students : <http://pg.edu.pl/international/erasmus-incoming-students> More information about possibilities to learn Polish language can be found at the following website:

<https://pg.edu.pl/international/polish-language-courses>

Gdansk University of Technology welcomes students and teachers with disabilities. For all questions please, contact, Rector's representative for persons with disabilities jakub.olczyk@pg.gda.pl , tel: +48 58 347 13 13.

There is a variety of events and programmes for incoming students organized by Gdansk University of Technology <http://gdansk.esn.pl/>

⁵For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
F RENNES10	May 1 Nominations should be sent to incoming@insa-rennes.fr	October 31
PL GDANSK02 Academic calendar : https://pg.edu.pl/dzial-ksztalcenia/academic-calendar	June, 30th	December, 15th

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within [5] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination of the agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September in any year will only take effect as of 1 September the following year."Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

PL GDANSK02

<http://pg.edu.pl/international/grading-system>

- A (5.0) very good / bardzo dobry
- B (4.5) more than good / dobry plus
- C (4.0) good / dobry
- D (3.5) quite good / dostateczny plus
- E (3.0) satisfactory /dostateczny
- F (2.0) insufficient / niedostateczny

F RENNES10:

- A excellent : 16-20
- B very good : 15
- C good : 14
- D satisfactory : 12
- E sufficient : 10
- F insufficient/failure : 9 and below

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F RENNES10	cmireennes@ueb.eu +33 2 23237950	http://www.mobilite-rennes.ueb.eu/
PL GDANSK02	Paulina Szumera, pauszume@pg.edu.pl tel:+48 58 347 23 84	http://pg.edu.pl/international/legal-stay

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
F RENNES10	incoming@insa-rennes.fr	http://www.insa-rennes.fr/en/matriculation-study-semester.html
PL GDANSK02	Paulina Szumera, pauszume@pg.edu.pl tel:+48 58 347 23 84	https://pg.edu.pl/international/medical-care

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F RENNES10	incoming@insa-rennes.fr	http://www.insa-rennes.fr/en/accommodation.html
PL GDANSK02	Paulina Szumera, pauszume@pg.edu.pl tel:+48 58 347 23 84	https://pg.edu.pl/international/accomodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶ and stamp
F RENNES10	Prof. M'hamed DRISSI Director	26/03/18	
Gdańsk University of Technology PL GDANSK02	Prof. Piotr Dominiak Vice-rector for Internationalization and Innovation	20.07.2018	Vice-Rector for Internationalisation and Innovation 

⁶Scanned signatures are accepted