Erasmus+ Programme
Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional agreement 2018-20[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[1] (email, phone)	Website (eg. of the course catalogue)
UNIVERSITA' DEGLI STUDI DI GENOVA	I GENOVA01	Dott.ssa Maria Traino Area didattica – Settore Mobilità Internazionale Piazza della Nunziata, 6 16124 – Genova , Italy Tel. +390102099545 Fax +390102095012 Email: coopint@unige.it	http://www.unige.it/
POLITECHNIKA GDAŃSKA (Gdansk University of Technology) Narutowicza 11/12, 80-233 Gdańsk, Poland	PL GDANSK02	Institutional Coordinator **Maria Doerffer,** mdoerffer@pg.edu.pl international@pg.edu.pl phone:+48 58 347 12 89 Fax: +48 58 347 11 70 Coordinator at Faculty of Applied Physics and Mathematics Justyna Szostak justyna.szostak@pg.edu.pl phone:+48 58 347 20 12	http://pg.edu.pl/ https://pg.edu.pl/international/about-erasmusplus www. ects.pg.edu.pl https://ftims.pg.edu.pl/main-page

B. Mobility numbers[2] per academic year

Possibility of granting financial support to the following mobility flows will depend on level of funding received each year by Gdańsk University of Technology.

[Paragraph to be added, if the agreement is signed for more than one academic year:
The partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

Student Mobility for Studies

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[1] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

[2] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:*

http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

FROM [Erasmus code of the sending institution]	**TO** [Erasmus code of the receiving institution]	**Subject area code** * [ISCED]	**Subject area name** *	**Study cycle** [short cycle, 1st, 2nd or 3rd] *	**Number of student mobility periods for studies** [total number of months of the study periods or average duration*]
PL GDANSK02	I GENOVA01	0722	MATERIALS	1st, 2nd	1 X10

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	**Optional: Subject area**	**Language of instruc-tion 1**	**Language of instruc-tion 2**	**Recommended language of instruction level[3]**	
				Student Mobility for Studies [Minimum recommended level: B1]	**Staff Mobility for Teaching** [Minimum recommended level: B2]
I GENOVA01		SEE ANNEX			
PL GDANSK02		Polish	English	**B1**	**B2**

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

PL GDANSK02
On-line application for Erasmus students : http://pg.edu.pl/international/erasmus-incoming-students
More information about possibilities to learn Polish language can be found at the following website:
https://pg.edu.pl/international/polish-language-courses

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[3] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

Gdansk University of Technology welcomes students and teachers with disabilities. For all questions please, contact, Rector's representative for persons with disabilities jakub.olczyk@pg.gda.pl , tel: +48 58 347 13 13.
There is a variety of events and programmes for incoming students organized by Gdansk University of Technology http://gdansk.esn.pl/

I GENOVA01 SEE ANNEX

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I GENOVA01	**SEE ANNEX**	
PL GDANSK02 Academic calendar : https://pg.edu.pl/dzial-ksztalcenia/academic-calendar	**June, 30th**	**December, 15th**

[* to be adapted in case of a trimester system]

2. The receiving institution **PL GDANSK02** will send its decision within **4** weeks.

3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

PL GDANSK02
http://pg.edu.pl/international/grading-system

A (5.0) very good / bardzo dobry
B (4.5) more than good / dobry plus
C (4.0) good / dobry
D (3.5) quite good / dostateczny plus
E (3.0) satisfactory / dostateczny
F (2.0) insufficient / niedostateczny

I GENOVA01

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide[4]. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.
Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I GENOVA01	SEE ANNEX	
PL GDANSK02	Paulina Szumera, pauszume@pg.edu.pl tel:+48 58 347 23 84	http://pg.edu.pl/international/legal-stay

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.
The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

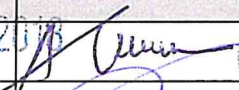| Institution [Erasmus code]	Contact details (email, phone)	Website for information
I GENOVA01	SEE ANNEX	
PL GDANSK02	Paulina Szumera, pauszume@pg.edu.pl tel:+48 58 347 23 84	https://pg.edu.pl/international/medical-care

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation,

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[4] http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf

according to the requirements of the Erasmus Charter for Higher Education.
Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I GENOVA01	SEE ANNEX	
PL GDANSK02	Paulina Szumera, pauszume@pg.edu.pl tel:+48 58 347 23 84	https://pg.edu.pl/international/accomodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[5]
I GENOVA01	Prof. ANDREA TRUCCO PROTEORE PER LE RELAZIONI INTERNAZIONAL	1 OTT. 2018	
Gdańsk University of Technology PL GDANSK02	**Prof. Piotr DOMINIAK** Vice-rector for Internationalization and Innovation	1 5 10 2018	Vice-Rector for Internationalisation and Innovation Professor Piotr Dominiak

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[5] Scanned signatures are accepted