The nomination/ application procedure for Erasmus students is to be completed in 3 steps:

1. **Nomination** via partner university to the International Office in Stuttgart.

**Deadline: April 1 (for the following winter semester) and October 1 (for the following summer semester)**

**Exchange students should be officially nominated by email. We do need the full name, degree program, date of birth and e-mail address of the nominated students.**

1. **Info e-mail** to the nominated students from the University of Stuttgart about registration and application process.

1. **Online registration and application** by nominated students via our web-based application system Mobility-Online and C@mpus.

Please find more information in our attached information sheet. General application information can be found on our website: <https://www.uni-stuttgart.de/en/study/application/international-non-degree/erasmus/index.html>

Virtually all courses at the University of Stuttgart except the international Master's degree programs are taught in German. For this reason, students must **demonstrate a proficiency in German**.

Visiting students should submit a proof of **B 1** according to the European reference frame in German and participate in the [intensive German course](https://www.uni-stuttgart.de/en/study/international/german-courses/intensive/index.html).

Students who attend courses in English should submit a proof of **B 2** in English. We strongly recommend that those students attending courses in English or planning to work on a thesis apply for the intensive German course as well.

**Applications will not be considered until we have all supporting documents.**

The amount of incoming Erasmus students at the University of Stuttgart has been continuously growing. We feel honoured by the great interest in our institution. Unfortunately, the amount of incoming Erasmus students has reached the limit of our capacity to offer guidance, language courses and accommodation. **Thus we can only accept the number of incoming students as stipulated in our bilateral agreement.** So we would appreciate it very much if you considered the agreed amounts of outgoing student mobility **and the agreed area of studies**.

Unfortunately we are **not able to offer** **dormitory accommodation** for Erasmus students during the academic year 2018/19. Students have to find private accommodation on their own. Please advise your students to arrange their housing matters as soon as possible. They will find helpful information on our homepage: <https://www.uni-stuttgart.de/en/study/living-in-stuttgart/housing/international/>

If you should have any questions concerning the Erasmus agreements please do not hesitate to contact our institutional Erasmus coordinator, Ms. Catherine Mueller: mueller@ia.uni-stuttgart.de.

If you are not the contact person for the nomination of your outgoing students, we kindly ask you to forward this message to your responsible colleague.

We look forward to continuing our fruitful cooperation with your institution. If you should need any further information, we will be happy to help you.

Best regards,

Fabienne Schopf and Fiona Auer

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Advisors for Erasmus+ exchange students

**Office hours:**

Monday to Friday: 10 am to 12 pm

Monday and Wednesday: 1:30 pm to 4 pm

International Office

University of Stuttgart

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Germany

[www.uni-stuttgart.de/studium/en/beratung/internationales/](http://www.uni-stuttgart.de/studium/en/beratung/internationales/)